



Architectural Review Committee Submittal

HOMEOWNER SUBMITTAL — PAGE 1 OF 2

1. Community & Property

COMMUNITY NAME

LOT / ACCOUNT #

2. Homeowner Information

HOMEOWNER NAME

DATE OF SUBMITTAL

PROPERTY ADDRESS (STREET, CITY, ZIP)

PHONE NUMBER

E-MAIL ADDRESS

3. Project Details

DESCRIBE THE PROPOSED PROJECT

CONTRACTOR NAME (IF APPLICABLE)

CONTRACTOR PHONE

TYPE OF MATERIAL

COLOR(S) TO BE USED

4. Required Attachments — Check Each Item Included

Plot plan showing the exact location of the proposed work

Measurements and dimensions of the proposed work

Samples, photos, or brochures of all materials

Samples or photos of all colors to be used

INCOMPLETE SUBMITTALS WILL BE DENIED

5. Homeowner Acknowledgment

I agree to comply with all applicable city and state laws and to obtain all necessary permits prior to beginning work.
I understand that approval by the Architectural Committee is not a warranty or representation as to the quality of any construction, installation, addition, alteration, repair or change, nor that the work conforms to any building code or other federal, state or local law, statute, ordinance, rule or regulation.

HOMEOWNER SIGNATURE

DATE



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REVIEW PROCESS & COMMITTEE ACTION — PAGE 2 OF 2

How Your Request Is Reviewed

- 1 Acknowledgment**
A letter confirming the date your request was received by the Association is mailed to you.
- 2 Committee Review**
Per the CC&Rs, architectural design requests are reviewed within 30 days of receipt.
- 3 Written Decision**
You receive a written response: approved, denied, or returned for additional information.
- 4 Begin Work**
Work may begin only after written approval is issued and all required permits are obtained.

FOR ASSOCIATION USE ONLY

DO NOT WRITE BELOW THIS LINE

DATE RECEIVED

DATE REVIEWED

FILE / REFERENCE #

COMMITTEE DECISION

Approved

Approved with conditions

Denied

Returned — additional info required

COMMITTEE MEMBER SIGNATURES

PRINTED NAME

SIGNATURE

DATE

_____	_____	_____
_____	_____	_____
_____	_____	_____

CONDITIONS OF APPROVAL / REASON FOR DENIAL